



*Department of  
the Secretary of State*

***Bureau of Motor Vehicles***

Matthew Dunlap  
*Secretary of State*

*M.F. Chip Gavin*  
*Deputy Secretary of State*

*David W. Guilmette*  
*Director, Office of Investigations*

To: Complainant  
From: Office of Investigations

Our office is dedicated to assisting each of our customers in a professional manner.

Attached to this letter is a standard complaint petition that we ask you to fill out in its entirety. The information that you provide is the foundation of our investigation. You cannot put "too much" information onto this complaint document.

Please include copies of all documents relative to your complaint, statements made and witnesses to those statements, any correspondence or certified return receipts you have, etc.

Your complaint is very important to us and will be acted upon as soon as possible. The investigator assigned to your complaint will contact you at the appropriate time to discuss your complaint.

Should you have any questions please do not hesitate to contact us.

STATE OF MAINE  
BUREAU OF MOTOR VEHICLES  
Office of Investigations  
David W. Guilmette, Director

Date Sent \_\_\_\_\_

**COMPLAINT PETITION**

**THE PERSON COMPLAINING IS:**

Your Name \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Ext. \_\_\_\_\_

**THE COMPLAINT IS AGAINST:**

Company / Person \_\_\_\_\_

Address \_\_\_\_\_

Business Phone \_\_\_\_\_ Person(s) Dealt with \_\_\_\_\_

**VEHICLE INFORMATION**

Make \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Model \_\_\_\_\_

Identification # \_\_\_\_\_ Current Mileage \_\_\_\_\_

Date of Purchase \_\_\_\_\_ Mileage at time of purchase \_\_\_\_\_ Cost \_\_\_\_\_

Paid by: Cash \_\_\_\_\_ Check \_\_\_\_\_ Loan \_\_\_\_\_ Other \_\_\_\_\_

Where did you first view the vehicle? \_\_\_\_\_

Did the vehicle have a current inspection Sticker? \_\_\_\_\_ Yes \_\_\_\_\_ No, Expiration Date \_\_\_\_\_

Did the vehicle have a used car buyer's guide displayed? \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you complained to the company? \_\_\_\_\_ Yes \_\_\_\_\_ No Date \_\_\_\_\_ AM \_\_\_\_\_ PM

How did you contact them? In Person \_\_\_\_\_ Letter \_\_\_\_\_ Phone \_\_\_\_\_

Have you hired a lawyer? \_\_\_\_\_ Name & Address \_\_\_\_\_

Have you brought suit? \_\_\_\_\_ In what court? \_\_\_\_\_

**On the back of this form briefly state the facts of your complaint.**

Please describe the problem including all dates and any claims made or implied about the product or service and the remedy you would prefer. Please provide copies of any paperwork pertaining to the sale of this vehicle, i.e.: bill of sale, copy of title application, used car buyer's guide etc. If your complaint is pursued, an Investigator from this agency will contact you at a later day to go into greater detail

**YOUR COMPLAINT IS:**

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

*Please use additional paper if more space is needed.*

**I make this complaint in all honesty and agree to cooperate with all phases of this investigation, including court testimony if requested.**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

***Make sure copies of all support documents are enclosed***